

## Santa's Mailbox

- **November 15<sup>th</sup>:** Santa's Mailbox will be placed in front of the Courthouse from November 15<sup>th</sup> – November 17<sup>th</sup>, and then moved to the Fire Station at 227 N Main St. until December 15<sup>th</sup> to drop off your letters to Santa.
- **Please make sure all letters have a legible name and a return address.**
- **Week of December 15<sup>th</sup>**  
Santa's Elves will begin mailing responses from Santa to all the letters received.

### **DONATIONS ACCEPTED**

*A donation fund has been set up in the City Clerk Treasurers Office to accept donations to assist in the cost of the postage for Santa's Response.*

***Please make donations payable to:  
City of New Castle - Santa's Mailbox Fund***