

**UTILITY IMPACT BOARD MINUTES**  
**SEPTEMBER 21, 2020**

<b>NAME</b>	<b>AREA REPRESENTED</b>	<b>PRESENT</b>	<b>ABSENT</b>
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety	X	
Joel Harvey	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Mark Stacy	Utility Office Manager	X	
Fred Duvall	Superintendent Non-Cert. Wastewater	X	

The meeting was called to order by Director Barker at 9:30 a.m. Director Barker asked if there were any corrections or additions to the minutes from the previous meeting. Mr. Phipps made the motion to approve them as presented, with Mr. Melton seconding. Motion passed unanimously.

**CITIZENS APPEARING BEFORE THE BOARD:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** Mr. Melton and the board discussed White Estates Phase 3 and residents who have yet to hook up. Further discussion was held and Mr. Harvey will advise when to start billing for Phase 3.

Mr. Stacy noted that the last set of utility tags go out tomorrow for customers who are behind on their bill.

Mr. Phipps and Mr. Melton discussed with the board the proper procedures for home demolitions and capping off the water line. After further discussion, Mr. Melton made a motion to make sure the \$1,000 fee to cap the water line off at the road for home demolitions is in place on the application. Mr. Phipps seconded. Motion passed unanimously.

Mr. Stacy made a motion to approve Utility Billing Adjustments from 8-17-20 to 9-21-20 in the amount of (\$-4,714.74) Mr. Phipps seconded. Motion passed unanimously.

Mr. Melton noted that the fire hydrant on Jeffrey Street needs to be looked at by the Water Department. There may be a leak near it.

**BOARD MEMBERS BUSINESS:** None

The meeting was adjourned at  
9:55am  
Minutes submitted by Kendra  
Kennedy  
Next meeting: October 5, 2020