

## UTILITY IMPACT BOARD MINUTES MARCH 16, 2020

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety		X
Joel Harvey	City Attorney	X	
Jeff Marcum	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Mark Stacy	Utility Office Manager	X	
Fred Duvall	Superintendent Non-Cert. Wastewater	X	

The meeting was called to order by Mayor York at 9:30 a.m.

Mayor York asked if there were any corrections or additions to the minutes from the previous meeting. Mr. Phipps made the motion to approve them as presented, with Mr. Duvall seconding. Motion passed unanimously.

**CITIZENS APPEARING BEFORE THE BOARD:** None

**OLD BUSINESS:** Mr. Stacy noted the previous meeting, a discussion was held regarding two homes outside of city limits that was receiving trash pickup and being charged for storm water service. After additional discussion, the board agreed to create a sub-committee to make decisions whether outside of city limits customers should or should not have certain services, a case by case situation. With this in place, Mr. Stacy noted the previous decision to change the billing status of these two residents will revert back to how it was originally billed. Mr. Stacy made this motion with Mr. Phipps seconding. Motion passed unanimously.

Mr. Melton noted that his office received a sewer tap application for 1327 South 18<sup>th</sup> Street. The tap fee will be waived for this as well. Mr. Melton made this motion, with Mr. Duvall seconding.

**NEW BUSINESS:** Mr. Stacy made a motion to approve utility billing adjustments from March 2, 2020-March 16, 2020 in the amount of (-\$3,595.98) Mr. Melton seconded. Motion passed unanimously.

Mayor York made an announcement regarding Covid-19 and the City's Action Plan. After much discussion on how to proceed and implement safety requirements, the City of New Castle will have a weekly review of the City's health status and will then make decisions as far as closing the Utility Office to drive-thru only options and how workers will work in shifts and so on. Mr. Stacy made this motion with Mr. Phipps seconding. Motion passed unanimously. As of today, the City of New Castle does not have any cases of Covid-19.

**BOARD MEMBERS BUSINESS:** None

The meeting was adjourned at 9:55

Minutes submitted by Kendra

Kennedy

Next meeting: Monday April 6, 2020 at 9:30 a.m.