

Title VI Notice to the Public

A Title VI Notice to the Public assuring compliance with Title VI of the Civil Rights Act of 1964 must be displayed to inform a transit system's customers of their rights under Title VI. At a minimum, transit systems must post the notice on the agency's website and in public areas of the agency's office(s), including the reception desk, meeting rooms, etc. Many agencies display their Title VI Notices in transit facilities (e.g., headquarters, transit shelters and stations, etc.) and on transit vehicles (e.g., buses, shelters, etc.). The Title VI Notice is a vital document. If there are Limited English Proficient (LEP) populations in your service area, then the Notice should be provided in English and in any other language(s) spoken by LEP populations. At a minimum, this statement must be included in the Notice- "If information is needed in another language, please contact **[765-521-6847]**- should be stated in English and in any other language(s) spoken by LEP populations that meet the Safe Harbor threshold (Safe Harbor is explained in Exhibit A below). A sample posting follows:

Public Notice of Rights under Title VI of the Civil Rights Act of 1964 (New Castle Transit)

(New Castle Transit) operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act of 1964. Any person who believes he or she has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with **(New Castle Transit)**.

For information on **(New Castle Transit's)** civil rights plan and the procedures to file a complaint contact **[Douglas Sloan, General Manager/Title VI Coordinator/City of New Castle, 201 S 25th Street, New Castle, IN 47362- (765)521-6847 TTY contact # (800)743-3333, newcastletransit@yahoo.com]** or visit our office at **(201 South 25th St., New Castle, IN 47362)**. For more information visit: **(www.cityofnewcastle.net)**.

A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with:

Office of Civil Rights

Attention: Title VI Program Coordinator

East Building, 5th Floor-TCR

1200 New Jersey Avenue, SE

Washington, DC 20590

If information is needed in another language or alternated format contact **[Douglas Sloan at (765)521-6847 and TTY contact # (800)743-3333, newcastletransit@yahoo.com]**