

## BOARD OF WORKS

June 3, 2019 at 10:00 a.m.

The meeting was called to order by Mayor York

Attendance: Present: Mayor York, Director Barker, Attorney Dave Copenhaver

### CITIZENS APPEARING:

- Carrie Barrett with Main Street stated 4<sup>th</sup> Fridays went really well and stated that they would need to close 15<sup>th</sup> St from Broad St. to Race St. and 14<sup>th</sup> Street from Broad St. to Central Ave. for the next event June 28<sup>th</sup>. She also invited everyone to come out and enjoy an evening in downtown New Castle.
- Patty Broyles stated she would like to thank the city for their help in the Stellar process.

### ORDER OF BUSINESS:

- Director Barker moved to suspend the reading of the minutes of the previous meeting and moved to approve. Attorney Copenhaver seconded. Motion carried 3-0
- Director Barker moved to approve the Payroll, Water, Wastewater and General Fund claims for the week of May 30, 2019 to June 3, 2019. Attorney Copenhaver seconded. Motion carried 3-0
- BOW Res #0603209-1 Mayor York moved to appoint a Title VI Coordinator which will be Christy York Asberry. Attorney Copenhaver seconded. Motion carried 3-0
- Approval of amendment of city policy #3.2 ADA-Reasonable accommodations adding city policy form NCF8-Reasonable accommodation request form). Attorney Copenhaver moved to amend city policy #3.2. Director Barker seconded. Motion carried 3-0.
- Approval of adding Section 11 – ADA/Title VI to City Policy. Attorney Copenhaver moved added section 11 to city policy. Director Barker seconded. Motion carried 3-0.
- Approval of the following ADA/Title VI policies
  - 11.1 - ADA Introduction Policy Statement
  - 11.2 – ADA Notice under the Americans with disability act
  - 11.3 – ADA/Title VI Coordination and compliance
    - Employment
    - Effective Communication
    - Modification to policies/procedures
    - Public accommodation procedures
  - 11.3A – ADA Public Reasonable Accommodation Request Form
  - 11.4 – ADA Title II Grievance Procedure
  - 11.6 – City Title VI Implementation Plan and Policy
  - 11.7 – New Castle Transit Title VI Plan
  - 11.8 – City Limited English Proficiency Procedure ManualAttorney Copenhaver moved to accept all policies as written. Director Barker seconded. Motion carried 3-0.
- Attorney Copenhaver moved to do a title search on the Property at 426 N Main St as there was a fire there and it has become a hazard to the community and property owners are not cleaning up so that the city may file action against the home owner. Mayor York seconded. Motion carried 3-0.

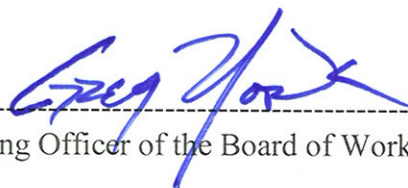
- Attorney Copenhaver moved to approve 2 sidewalk reimbursements presented by Healthy Communities at 1811 and 1815 A Ave. Director Barker seconded. Motion carried 3-0

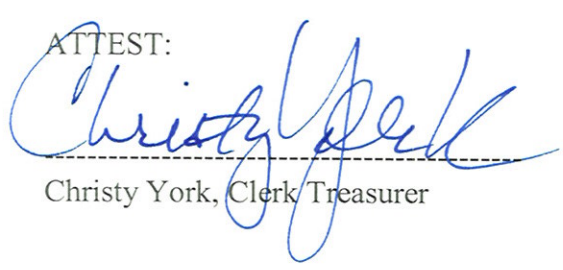
**DEPARTMENT HEAD REPORTS:**

- Commissioner Melton stated that mowing for his office is behind due to the rain.

**ADJOURN**

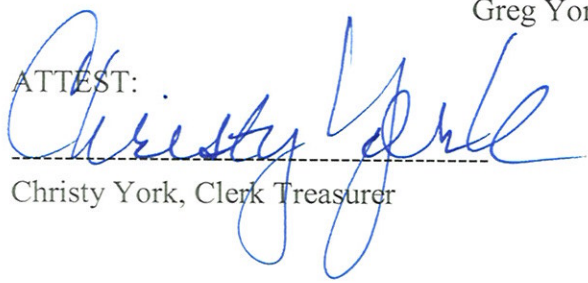
Director Barker moved to adjourn.

  
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 Presiding Officer of the Board of Works and Safety

ATTEST:  
  
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 Christy York, Clerk Treasurer

Approved by me this **3rd Day of June 2019.**

  
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 Greg York, Mayor

ATTEST:  
  
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 Christy York, Clerk Treasurer