

NEW CASTLE/HENRY COUNTY BOARD OF AVIATION COMMISSIONERS
Board Meeting Minutes
Monday, January 28, 2013

Call to Order and Roll Call

The meeting of the Board of Aviation Commissioners was called to order at 5:30 pm by President Maurie Goodwin in the Community Center. In attendance were Board of Aviation Commissioners Joe Wiley, Ed Hill, Gene Clark, Airport Manager John Marlatt, Christy York, Mayor Greg York, and Woolpert Consultants Chris Snyder and John Baer. Maurie announced there was no executive meeting and a quorum was present for the public board meeting.

New Appointees and Election of Officers

Maurie stated that due to the resignation of the Treasurer a new one would need to be appointed, and as the appointment is a board appointment he asked for nominations. Joe nominated Christy York, with a second by Gene. The motion carried and Christy was welcomed as the new Treasurer. Maurie also announced that John Melton was appointed as a county appointment to the board. Maurie then asked for a motion to elect new officers as follows: President, Joe Wiley, Vice-President, Maurie Goodwin, Treasurer, Christy York, Secretary, Ed Hill. Motion to accept the presented slate was made by Gene, second by Ed. Motion carried.

Approval of Minutes

Ed made a motion to approve the previous minutes as presented, second by Joe. Motion carried.

President Report

Maurie announced that on Dec. 28th the papers were signed closing the sale on Parcels 6 & 7 and the reversionary clause on Parcel 1. On Jan. 31 the AAI meeting will be held. Chris explained that it was an opportunity to meet with legislators and industry professionals to voice concerns. Joe said he would be willing to attend.

Vice-President Report

No report

Financial Report

No report

Secretary Report

Minutes submitted

Airport Manager's Report

John reported that the NDB was installed and is working fine after some small adjustments. FAA flight team was happy with the approach, but had concerns with the striping. They stated it was hard to see. John warned that there may be a letter from the FAA on that issue. John also reported that during recent snow removal some patches were "dinged" and roughed up. It is no concern now but will need sealing in the spring. A pilot of a corporate jet made a comment on the recent road closure and asked if the closed approach threshold could be dropped to increase approach length. It was discussed the approach length could be incorporated into the striping project and will be added to the CIP.

Committee Reports

No reports

Engineering Report

The FOB and Maintenance agreement were discussed with the understanding they must be separate agreements. The farm lease agreements were discussed and agreed that bid documents be ready by the next meeting. Woolpert agreed to prepare the documents. It was agreed to provide press releases for the AAI Economic Impact Study and for City and County project involvement.

AIP-11: Parcels 6 & 7 Acquisition: Motion was made by Ed, seconded by Joe and passed by the board to approve Maurie sign FAA pay request #3 (\$4,152.00), and INDOT purchase order for the State's portion of FAA pay requests #1,2, & 3 (\$8,812.01) closing out the grant.

AIP-12: Parcel 1 Reversionary Interest & C.R. 350 E Closure: Motion was made by Ed, seconded by Joe and passed by the board to approve Maurie sign FAA pay request #3 (\$19,709.50), and INDOT purchase order for the State's portion of FAA pay requests #1,2, & 3 (\$4,775.00) closing out the grant.

The question was asked if the board should seek an aggressive or conservative approach with the CIP (Capital Improvement Program) due for submittal on February 1. After discussion it was agreed to take an aggressive approach. Ed made a motion to approve the signing of CIP documents to be delivered to INDOT, Christy second, motion carried.

Old Business

None

New Business

None

Comments from the Public

No comments

Adjournment

Maurie adjourned the meeting at 7:52 pm

Next meeting is February 25, 2013 at 5:30 pm at the Community Center.