

UTILITY IMPACT BOARD MINUTES

February 19, 2013

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor		X
Don Tichenor	Special Projects Manager	X	
Dave Barker	Director of Public Works	X	
Dave Copenhagen	City Attorney	X	
Aaron Davis	Building Inspector	X	
Melvin Watson	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Janice Burns	Manager Utilities Office	X	
Fred Duvall	Superintendent Non-Certified Wastewater	X	

Date: Monday, February 19, 2013

Facilitator: Don Tichenor

This meeting was called to order by Don at 9:30 am

PUBLIC COMMENT: None.

MOTION TO APPROVE: Don asked if there were any corrections to the previous minutes, hearing none he made a motion to approve the minutes of the January 22, 2013 meeting. Second: Janice. **Motion carried.**

OLD BUSINESS:

UPDATE ON RANDY NEAL LETTER Re: RAILROAD OVER SEWER LINE. Ed will give map to Dave. Dave will write a document for Randy Neal to sign.

COMMERCIAL WATER METERS: Revised manual presented to the board for approval. Held for the next meeting to give time for members to review and make comments.

UPDATE ON ESTES AND SOUTH 14th STREET RUNOFF: No report.

UPDATE ON CITY TIRE: A meeting has been scheduled for March 14th. The city's position along with documentation will be presented to Mr. Branscum at that meeting.

UPDATE ON PROPERTIES SOUTH OF CASEY'S: There are five properties wishing to connect to the new sewer. One property is presently connected. Pritchett Backhoe Service told not to connect any other properties until the paperwork is signed and verified by Fred.

UPDATE ON JOE HUDDLESTON BILL: No update, Dave is still in contact with the County Prosecutor.

UPDATE ON GREG KIZER PROPERTIES: Fred stated that the sewer mains are working properly. Mr. Kizer informed of the city policy on lateral responsibility.

UPDATE ON 839 SOUTHVIEW DR.: Property owner granted permission to connect at Roberta sewer to the north or Michael sewer to the west. Either connection will require an extension of the main conforming to city specifications. Aaron will contact the property owner and report the board's decision as well as the property owner's responsibility for all costs of construction.

2905 C AVENUE: Janice stated the issue is resolved, Westminster was never tied to the property.

RAINS PLUMBING: Melvin and Janice stated that Rains Plumbing has remained in default on the contract and therefore it is voided. Mayor York had stated he would contact Mr. Rains in an attempt to resolve the issue.

NEW BUSINESS:

CITY TIRE PROPOSAL: Fred stated that he had met Keith Pritchett at the site and was told the project could be completed in 2 days, with 1 day for restoration for approximately \$3500-4000. The city would provide all material. Dave advised that the documentation be brought to the Mar. 14th meeting and presented then as part of the city's discussion with Mr. Branscum.

ADJUSTMENTS: Janice Burns requested approval to make an adjustment from 2-4-13 to 2-15-13 in the amount of \$5503.47. Motion made by Melvin, second by Dave. **Motion carried.**

PROPERTY OWNER RESPONSIBILITY: Dave presented a document restating and clarifying the city policy on sewer lateral responsibility. Dave made a motion for it to be approved by the board and then presented to the Board of Works for approval. Second: Fred. **Motion carried**

NEW APPLICATIONS: Aaron presented a letter and a map from the Henry County Saddle Club asking for approval to connect a second wash rack sanitary line to the sewer presently on site. It was discussed that none of the sewers in the park are owned by the city, and the only concern for the city was capacity downstream in the city owned system. Ed made a motion to take it under advisement, Dave seconded. **Motion carried.**

Motion to adjourn at 9:56 am

Minutes submitted by: Ed Hill

Next meeting will be **Monday, March 4, 2013** at 9:30 am