

UTILITY IMPACT BOARD MINUTES

February 4, 2013

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Don Tichenor	Special Projects Manager	X	
Dave Barker	Director of Public Works	X	
Dave Copenhagen	City Attorney	X	
Aaron Davis	Building Inspector	X	
Melvin Watson	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Janice Burns	Manager Utilities Office	X	
Fred Duvall	Superintendent Non-Certified Wastewater		X

Date: Monday, February 4, 2013

Facilitator: Don Tichenor

This meeting was called to order by Don at 9:32 am

PUBLIC COMMENT: None.

MOTION TO APPROVE: Don asked if there were any corrections to the previous minutes, hearing none he made a motion to approve the minutes of the January 22, 2013 meeting. Second: Ed. **Motion carried.**

OLD BUSINESS:

UPDATE ON RANDY NEAL LETTER Re: RAILROAD OVER SEWER LINE. Dave has been in contact with Randy Neal's attorney and is working on the documents. Ed will provide a written description of the crossing to Dave to be included in the documents.

COMMERCIAL WATER METERS: Revised manual is still under review by Dave, issue taken under advisement. Manual should be ready for board at next scheduled meeting.

UPDATE ON ESTES AND SOUTH 14th STREET RUNOFF: No report.

UPDATE ON CITY TIRE: Dave is awaiting a response to the letter previously sent stating the city's position and the benefit to the property owner. A follow-up letter will be sent if no response is received

stating the city's intent to resolve the issue and the time such action would occur. Ed will provide a written description of the relocated sewer crossing. It will be included in the recorded documents.

UPDATE ON PROPERTIES SOUTH OF CASEY'S: Project is continuing with the main sewer nearing completion. Lateral installations will start soon.

UPDATE ON JOE HUDDLESTON BILL: Dave is working on a letter to explain the city's position. Dave will also contact the County Prosecutor to determine if criminal charges are possible for the theft of water by the previous tenant.

UPDATE ON GREG KIZER PROPERTIES: A definition of a "Building Sewer" (Lateral) and "Sewer Main" were read, along with a portion of the ordinance stating the property owner's responsibility for lateral to the main. Mayor York asked that a clear policy be written clarifying the ordinance. Dave will prepare the policy.

NEW BUSINESS:

2905 C Avenue: Jan stated that the property is empty and Westminster has been paying the storm water fee. Her office was approached by Westminster informing them that they were not the owners. After investigating the issue it was determined that the County lists another individual as the property owner. Westminster asked to be removed from the billing, and the proper owner charged. Mayor York suggested calling Jeff Kundert to try and resolve the ownership issue.

Rains Plumbing: Jan informed the board that Rains Plumbing missed their Feb. 1st contract payment. They had made payment for current use, but no payment on the arrears. Mayor York will contact them.

ADJUSTMENTS: Janice Burns requested approval to make an adjustment from 1-23-13 to 2-4-13 in the amount of (\$828.61). Motion made by Dave, second by Melvin. **Motion carries.**

NEW APPLICATIONS: 839 Southview Drive, request for sewer service. Taken under advisement.

Motion to adjourn at 9:52 am

Minutes submitted by: Ed Hill

Next meeting will be **Monday, February 18, 2013** at 9:30 am