

Invitation to Bid

City of New Castle, Indiana
Energy Efficiency & Conservation Block Grant (Area 2 & 3)

PRESS RELEASE

For Immediate Release
Run: 5/28/10 & 6/4/10

Notice is hereby given, that the City of New Castle, Henry County, Indiana, hereinafter referred to as the Owner, will receive sealed proposals for:

Bid Package #1:

Area 2: Retrofit and replacement of light fixtures located at the City Building (227 North Main), the Wastewater Treatment Plant (10 Midway Drive), the Water Works Building (415 Broad Street), and the Community Center Building (100 South Main).

Bid Package #2:

Area 3: Replace existing HVAC equipment with energy efficient HVAC equipment at the City Building (227 North Main).

Sealed proposals are invited and will be accepted until 9 AM on June 7, 2010.

DELIVER TO:

City of New Castle, Office of the Mayor
227 North Main Street
New Castle, IN 47362
Attn: Jeana L. Davis, Director of Public Works

INSTRUCTIONS:

- One (1) copy of all required bid documents
- Sealed in Labeled Envelope, opaque, marked "Open June 7, 2010 BOW Only"
- Indicate appropriate bid package; that is bid package #1 or bid package #2
- Sealed envelope shall be SEPARATE from shipping materials, to protect confidentiality

Proposals received after such time will be returned unopened. Bids received prior to this time shall be opened and publicly read June 7, 2010 at the 10 AM Board of Works Meeting located at the New Castle City Hall – 227 North Main Street, New Castle, Indiana. All interested citizens are invited to attend and should any citizens require special provisions, such as handicapped modifications or non-English translation personnel, the City will provide such provisions as long as the request is made by 4:00pm (local time) June 2, 2010.

An apparent low-bidder who follows Davis-Bacon provisions, who provides proper disposal documentation and plans, and who follows the "Made in America" clause, will be publicly announced immediately following this meeting. The City of New Castle and its agents will proceed with verification of apparent low bidder's qualifications, as set forth in the scope of work, and anticipates finalizing a

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contract at the regularly scheduled Board of Works Meeting June 21, 2010. Construction for this package is tentatively scheduled to begin no later than July, 2010.

Scope specification documents will be available for review at the City of New Castle on May 28, 2010 in the Building Commissioner's office.

A pre-bid meeting and site visit will be held at 10:00 AM (local time) on Tuesday, June 1, 2010 starting at the City Building located at 227 North Main Street, New Castle, Indiana. All contractors (subcontractors, small, minority and/or women owned enterprises and other interested parties are invited to attend. This meeting is highly recommended, though not mandatory to meet the bid requirements.)

There are Davis Bacon requirements, proper disposal requirements, and a "Made in America Clause" associated with this project.

Questions associated with this project should be directed to:

Les Hall, Building Commissioner

227 North Main Street

New Castle, IN 47362

(765) 521-6823

inspector2.buildingdept@cityofnewcastle.net

PROJECT SUMMARY

- 1. AREA 2 – SCOPE:** provide a proposal to retrofit or replace the light fixtures as specified. Separate labor from materials and include separate line item cost to properly dispose of bulbs and ballasts with supporting documentation of disposal. All contractors and suppliers will use materials used in the USA. Davis-Bacon wages must be used for this project and certified payroll documentation is required.
- 2. AREA 3 – SCOPE:** provide a proposal to replace the existing HVAC equipment with energy efficient HVAC equipment. Separate labor from materials and include separate line item cost to properly dispose of all removed HVAC equipment with supporting documentation of disposal. All contractors and suppliers will use materials used in the USA. Davis-Bacon wages must be used for this project and certified payroll documentation is required.

The apparent low-bid Contractor shall within 4 working days of bid opening submit additional documentation including, but not limited to:

- 1.** Record of three (3) previous projects of similar complexity and scope as the above mentioned project.
- 2.** Proof of appropriate licensing, bonding, insurance for duration of the project.
- 3.** Outline schedule of work identifying start and stop dates for work to be performed.

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4. Reference names and contact information of a minimum of three (3) individuals/corporations currently in existence.

ADDITIONAL BID REQUIREMENTS

Approved performance and payment bonds guaranteeing faithful and proper performance of the work and materials, to be executed by an acceptable surety company, will be required of the Contractor at the time he executes his contract. The bond will be in the amount of 100% of the Contract Price and must be in full force and effect throughout the term of the Construction Contract plus a period of twelve (12) months from the date of substantial completion.

The Owner reserves the right to reject any proposal, or all proposals, or to accept any proposal or all proposals, or to make such combination of proposals as may seem desirable, and to waive any and all informalities in bidding. Any proposal may be withdrawn prior to the above scheduled time for the opening of proposals or authorized postponement thereof. Any proposal received after the time and date specified shall not be considered. No proposal may be withdrawn after the scheduled closing time for receipt of bids for a least (90) days.

Award will be made to low, responsive, responsible bidder. All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the project throughout.