

**ORDINANCE NO. 3461**

**AN ORDINANCE ESTABLISHING COPY CHARGES**

WHEREAS, there have been developments in the Public Access Law and Open Door Law which require the Council to re-examine its charges for the copying of documents, and

WHEREAS, it is the intent of the City of New Castle to only charge those requesting copies the cost of actual reproduction without including in said cost any labor charges or premium charges, and

WHEREAS, it is not the intention of the City of New Castle to in any way inhibit access to its records or the copying of same by the establishment of a charge but rather to simply allow for the reimbursement of the actual cost or expense of making said copy.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of New Castle, that the City of New Castle shall charge the sum of ten cents (10¢) for each and every page reproduced at the request of a third party. That this charge shall automatically increase in the event the State Department of Administration determines that the actual cost of reproduction of a public document is greater than ten cents (10¢). Upon written confirmation of such an increase from the State Department of Administration, the Board of Public Works and Safety shall note said increase by way of passage of resolution and said resolution shall amend this Ordinance.

**REPEALER:** All ordinances or parts of ordinances in conflict herewith are hereby repealed. Those provisions of the New Castle Code of Ordinances not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SEVERABILITY:** Any provision herein contained which is found by a court of competent jurisdiction to be unlawful or which by operation shall be inapplicable, shall be deemed omitted but the rest and remainder of this ordinance, to the extent feasible, shall remain in full force and effect.

**EFFECTIVE DATE:** This Ordinance shall become effective immediately upon passage and publication as provided for by law.

ADOPTED BY THE COMMON COUNCIL OF THE CITY OF NEW CASTLE  
THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2006.

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Thomas Nipp, Presiding  
Officer, Common Council, City  
of New Castle, Indiana

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ATTEST:

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Janice Lavarney,  
Clerk-Treasurer

APPROVED BY ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2006.

the City

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Thomas Nipp, Mayor of  
Of New Castle, Indiana