

BOARD OF WORKS

February 6, 2012 at 10:00 a.m.

The meeting was called to order by Mayor Greg York.

ORDER OF BUSINESS:

- Commissioner Ayers moved to suspend the rules for the reading of the minutes and accept last week's BOW minutes. Director Tichenor seconded. Motion carried 3-0
- Commissioner Ayers moved to accept all claims and payroll vouchers presented for payment by the Clerk Treasurer for the week of January 31, 2012 to February 6, 2012. Director Tichenor seconded. Motion carried 3-0
- Christy York, Clerk presented and requested approval of the new Utility Cashier Operating Procedures. Mayor York moved to approve the new procedures. Commissioner Ayers seconded. Motion carried 3-0
- Mayor York moved to approve change orders on Garner Street. Claim numbers 11,12,13,14,15,16 and 17, requesting before they are processed they be investigated to make sure they were not a part of the original bid. Commissioner Ayers seconded. Motion carried 3-0
- Mayor York presented labor and equipment rate schedule from Pritchett Backhoe Service. Mayor York moved to accept the rate schedule. Director Tichenor seconded. Motion carried 3-0

CITIZENS APPEARING:

- Joanne McCorkle informed the Board of Works of the Earth Day Celebration on April 21st from 10:00 a.m. to 2:00 p.m. Joanne requested a section of the Pool parking lot to set up an e-scrap event. Along with the e-scrap event, they will partner with Keisha Atwood from Healthy Communities to have volunteers and events which include cleaning up the Baker Park and planting approximately 30 new trees. Mayor York moved to approve with the stipulation that the Park Board be presented the same information at their monthly meeting on February 14, 2012 at 5:30.
- Tisha Sledd requested approval for the annual street closing for Farmers Market every Saturday from 8a.m. to noon beginning June 2nd thru October 27th. Mayor York moved to approve. Commissioner Ayers seconded. Motion carried 3-0
- Tisha Sledd submitted a request for street closings for the first annual Faith Fest on Memorial Day, May 28, 2012. After board discussion, this request was tabled, Mayor York noted that Memorial Day is planned and coordinated by the Chamber of Commerce, noting the whole day belonged to them and scheduling for that day would need to be submitted and approved by them. Human Resource Director Debbie Thornhill, stated that the original submission of this request was scheduled for the Saturday before Memorial Day and questioned why the date had changed, since there was apparently a festival already scheduled for Monday. Tisha stated that as of her last conversation with Missy Modesett, Director of the Chamber had informed her there was nothing scheduled for Monday. Tisha stated that they were discussing coordinating the Chamber events with the Faith Fest events. Mayor York stated that Tisha needed to sure up the event through the Chamber before he would move on the event.

DEPARTMENT HEAD BUSINESS:

- Mayor York informed Craig Mauger from the Courier Times that Jeff Swift would be retiring from the City Sanitation Department and would like for him to do a story on him.
- Director Tichenor requested a hospital route change from the north side of the city to begin using Garner Street. Director Tichenor also requested to advertise the bids for the farm ground. Mayor York moved to approve both requests. Director Tichenor seconded. Motion carried 3-0
- H.R. Director Thornhill requested approval of an amendment #3 of the NSP Grant which extends the time frame of insurance. Mayor York moved to approve the amendment as presented. Director Tichenor seconded. Motion carried 3-0
- Mayor York moved to approve the Legal Consulting Contract for 2012. Director Tichenor seconded. Motion carried 3-0

ADJOURN:

- Mayor York moved for adjournment. Director Tichenor seconded.

Presiding Officer of the Board of Works and Safety

ATTEST:

Christy York, Clerk Treasurer

Approved by me this 6th day of February 2012.

Greg York, Mayor