

BOARD OF WORKS

June 10, 2013 at 10:00 a.m.

The meeting was called to order by Mayor York

**CITIZENS APPEARING:**

- No citizens presented before the board.

**ORDER OF BUSINESS:**

- Director Barker moved to approve the minutes of the last meeting. Mayor York seconded. Motion carried 2-0
- Director Barker made a motion to approve the Payroll, Water, Wastewater and General fund claims for the week of June 3, to June 10, 2013. Mayor York seconded. Motion carried 2-0
- Clerk Treasurer York presented a claims docket for approval, noting that SBOA brought it to light that all the dockets as far back as they checked had never included Monday's business and informed her corrective action needed to be taken. Clerk York informed the board this report included all Monday's missed for 2013 and her staff had been informed to correct the report moving forward. Mayor York moved to approve the claims docket. Director Barker seconded. Motion carried 2-0
- Mayor York presented an update to City Policy and Procedures #8.6 regarding purchasing, noting that as of 1/1/2013 the city had been following State Statute and an update was needed to city policy. Director Barker moved to approve the update to policy #8.6. Mayor York seconded. Motion carried 2-0
- Director Barker presented the proposal from Starburst taken under advisement from last meeting and moved to approve the proposal as submitted. Mayor York seconded. Motion carried 2-0
- Grant Administrator Thornhill presented claim #9 for the sign grant from GAI Consulting for approval to pay in the amount of \$6021.24. Director Barker moved to approve payment. Mayor York seconded. Motion carried 2-0

**DEPARTMENT HEAD REPORTS:**

- No Department Heads presented.

**ADJOURN:**

- Director Baker moved to adjourn.

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Presiding Officer of the Board of Works and Safety

ATTEST:

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Christy York, Clerk Treasurer

Approved by me this 10<sup>th</sup> day of June 2013.

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Greg York, Mayor