

2010 DBE WORK SHEET

This worksheet is to be used to track and identity ALL Contracting Opportunities as required by the recent changes in the Federal DBE regulations. **ALL RECIPIENTS MUST COMPLETE THIS FORM.**

Please list every contracting opportunity (any opportunity to purchase a product or service).

If the product or service is provided by a governmental agency please mark N/A.

Please list each contract seperately.

City of New Castle - 2nd Quarter								
A	B	C	D	E	F	G	H	I
Date	Type of Work or Service	Company/ Contractor Name	Type of Contact Fax/Phone Mail/E-mail	Dollar Amount	DBE Certified Y/N	Response	Used Y/N	Reason Not Used
7-Apr	Electric Utility	Duke Energy		417.27	N			No DBE/WEB on list for this item
7-Apr	Building Maintenance	Ace Hardware		27.96	N			No DBE/WEB on list for this item
7-Apr	Newspaper Advertising	The Courier Times		209.62	N			No DBE/WEB on list for this item
7-Apr	Contract maintenance	Xerox Corp		34.80	N			Service Contract
7-Apr	Vehicle parts	O'Reilly Auto Parts		55.74	N			No DBE/WEB on list for this item
7-Apr	Vehicle parts	O'Reilly Auto Parts		(109.19)	N			No DBE/WEB on list for this item
7-Apr	Vehicle parts	O'Reilly Auto Parts		116.72	N			No DBE/WEB on list for this item
8-Apr	Vehicle parts	Carquest Auto Parts		56.70	N			No DBE/WEB on list for this item
14-Apr	Telephone	AT&T		211.33	N			No DBE/WEB on list for this item
14-Apr	Telephone	AT&T long distance		0.89	N			No DBE/WEB on list for this item
14-Apr	Water-Sewer Utility	NC Utilities		42.53	N			No DBE/WEB on list for this item
19-Apr	Natural Gas Utility	Vectren		314.63	N			No DBE/WEB on list for this item
20-Apr	Rentals - towels/rugs	Cintas Corp		80.75	N			Service Contract
30-Apr	Fringes - Life insurance	Hartford Life Insurance		118.30	N			No DBE/WEB on list for this item
5-May	Utilities - electric	Duke Energy		288.37	N			No DBE/WEB on list for this item
5-May	Contract maintenance	Xerox Corp		34.80	N			Service Contract
5-May	Bus Risk Insurance	Pfenninger Agency		518.00	N			No DBE/WEB on list for this item
11-May	Radio Advertising	Airtime		229.00	N			No DBE/WEB on list for this item
11-May	Newspaper Advertising	The Courier Times		124.00	N			No DBE/WEB on list for this item
5-May	Vehicle parts	O'Reilly Auto Parts		266.46	N			No DBE/WEB on list for this item
5-May	Vehicle parts	O'Reilly Auto Parts		422.57	N			No DBE/WEB on list for this item
5-May	Fuel	Harvest Land Co-op		3,097.15	N			City contract - low bidder
7-May	Bldg Maintenance	Ace Hardware		46.51	N			No DBE/WEB on list for this item
7-May	Water-Sewer Utility	NC Utilities		40.08	N			No DBE/WEB on list for this item
7-May	Misc Svcs	Deborah Thornhill		15.00	N			No DBE/WEB on list for this item
5-May	Building Maintenance	Deborah Thornhill		20.32	N			No DBE/WEB on list for this item
20-May	Natural Gas Utility	Vectren		67.06	N			No DBE/WEB on list for this item

City of New Castle - 2nd Quarter

[illegible]

TRIP DENIAL FORM

System	City of New Castle
--------	--------------------

Date 2nd Qtr 2010

ADA Definition: One hour before/after the requested time, if it is within your service area and service times.

Reservationist Debra Lundy Page 1 of 1

[illegible]

Destination Examples:

Health Care
Employment

Social / Recreation
Family / Friends

Shopping
Education / Training

Church
Business

**INDIANA DEPARTMENT OF TRANSPORTATION
CONTRACT INVOICE - VOUCHER**

State Form 3211(R6/6-02) Approved by State Board of Accounts - July 1, 2002

CONTRACTOR'S NAME & ADDRESS

City of New Castle
227 N. Main Street
New Castle, IN 47362

SERVICE DATE: 7/6/10 **1099 IND:** NO

TO: INDIANA DEPARTMENT OF TRANSPORTATION

CARE OF: Vickie Rayburn
100 N. Senate Ave., Room N955
ADDRESS: Indianapolis, Indiana 46204-2219

DOC I.D: PV 800	0010812140	DATE	
VENDOR CODE	0 356001134	PV TYPE	Approved Payment

AUDITOR: DOC # 0010812140

Date of P.O. (MM,DD,YY) 04/16/10

PURCHASE ORDER NUMBER

PO # 0010812140

FUND 4900	OBJECT 572500	CENTER 109110
---------------------	-------------------------	-------------------------

STATE AGENCY: DEPARTMENT OF TRANSPORTATION 800
Appro. Name

STATE SHARE..... \$20,149

FEDERAL SHARE..... \$35,122

TOTAL DISBURSEMENT..... \$55,271

CONTRACTOR LEAVE BLANK

GROSS AMT. _____

AMT. LIQ. _____ DISCOUNT _____

AMT. PAID _____

Debit (B)	Dr. Amount (Black)
Credit (R)	Cr. Amount (Red)

ACCOUNTING LINE DISTRIBUTION

LN	PO NUMBER	LN	INVOICE NUMBER	FUND	OBJ	CENTER	DEPT	BUD REF	CLASS	PRODUCT	PROJECT	AMOUNT	P/F
01			TRANSIT	4900	5725	10911	065235	2010	D70	81818	180025	\$ 35,122	
02			TRANSIT	4900	5725	10911	065235	2010	D70	81818	180028		
03			TRANSIT	4900	5725	10911	065235	2010	D70	81821	PMTF	\$ 20,149	
04													
05													
06													

DESCRIPTION

CHECK TO NEW CASTLE MAYOR

RECOMMENDED FOR APPROVAL		DATE	<p>Pursuant to the provision and penalties of Indiana Code 5-11-10-1 I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.</p> <p>DATE (MM,DD,YY) 07/06/10</p> <p align="center">(FILL OUT ORIGINAL COPY COMPLETELY)</p> <p align="center">City of New Castle</p> <p align="center">(Firm Name)</p> <p align="center">Mayor</p> <p align="center">(Personal Signature) (Title)</p> <p align="center">227 N. Main Street</p> <p align="center">(Street or R.F.D.)</p> <p align="center">New Castle, IN 47362</p> <p align="center">(City) (State)</p>
1. PROJECT ENGINEER			
2. OFFICE ADMIN. ENGINEER, CENTRAL OFFICE			
3. DIVISION CHIEF			
4. COMMISSIONER			
Payment Approved as to Funds Available and Account No.			
5. INDOT DIVISION OF ACCOUNTING AND CONTROL			
I certify that this claim is correct and valid, and is a proper charge against the Indiana Department of Transportation.			
INDIANA DEPARTMENT OF TRANSPORTATION (PERSONAL SIGNATURE)			

QUARTERLY OPERATING FINANCIAL STATUS REPORT

Remit To:	City of New Castle
Remit Address:	227 N. Main St., New Castle, IN 47362
Reimbursement Period:	April 1 - June 30 ▼ 2010 ▼
INDOT Purchase Order #:	0010812140

A. TOTAL EXPENSES	\$ 75,894
(Total Expenses = Operating Income + FTA Share + Local Cash + PMTF)	

B. OPERATING INCOME	
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> (Itemized according to approved budget) Farebox - \$3,519 Special Transit Fares - \$1,656 Aux. Non-trans. Revenue - \$0 School Bus Service - \$0 Contra-expenses - \$475 <div style="text-align: right; margin-top: 5px;">gas tax refund & reimbursement of check issued in error</div> </div>	
	\$5,650

C. NET EXPENSE (total expenses - operating income)	\$ 70,245
---	------------------

D. FEDERAL FTA SHARE	Total: \$ 35,122
= (Net expense x .5)	
Federal share may not exceed contract amount	

E. LOCAL CASH GRANTS AND REIMBURSEMENTS	
= (PMTF - (Operating Income - Contra Expenses) + In Kind)	
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> (itemized according to approved budget) Funds eligible for state PMTF match General Fund - 20,623 Unrestricted Federal - Unrestricted State - subtotal: Funds <i>not</i> eligible for state PMTF match In-Kind Labor - </div>	
	Total: \$ 14,973

F. STATE PMTF SHARE	Total: \$ 20,149
= (Total Expenses - Federal Share - Contra Expenses - Inkind labor)/2	
State share may not exceed contract amount	

QUARTERLY OPERATING DATA REPORT

Indiana Department of Transportation/Public Transit Section

CALENDAR YEAR QUARTER

Grantee: City of New Castle ▼

Year: 2010 ▼

Quarter: April 1 - June 30 ▼

DATA ITEM	Fixed Route	Demand Reponse	Charter	Total
1. Passenger Boardings		12391		12391
2. Total Vehicle Miles		16259		16259
3. Revenue Vehicle Miles		15771		15771
4. Revenue Vehicle Hours		1705		1705
5. Gallons of Fuel Used		3552.5		3552.5
6. Number of Road Calls		1		1
7. Operating Income		5650		5650
8. Total Expenses		75894		75894

* Revenue Vehicle Hours is the sum of the number of hours each vehicle is scheduled to be in revenue service during the quarter. This excludes non-service hours (deadhead, training, etc.), charter hours, exclusive school bus hours and time lost due to missed runs.

Prepared by: Deborah K Thornhill

Date: 7/6/2010

Note: Quarterly Data Report is due 45 days following the end of a quarter