

## UTILITY IMPACT BOARD MINUTES

### October 16, 2017

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety	X	
Dave Copenhaver	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Ed Hill	GIS Coordinator	X	
Mark Stacy	Utility Office Manager	X	
Fred Duvall	Superintendent Non-Cert. Wastewater	X	

The meeting was called to order by Mr. Barker at 9:30 a.m.

Mr. Barker asked if there were any corrections or additions to the minutes from the previous meeting. Mr. Copenhaver made the motion to approve them as presented, with Mr. Phipps seconding. Motion passed unanimously.

**CITIZENS APPEARING BEFORE THE BOARD:** Mike McKown, representing McKown Properties, LLC, came before the Board to discuss an issue with property he had recently purchased. Mr. McKown purchased a three unit apartment building at 1736 Columbus Street. The foundation/basement of the dwelling has failed, and he intends to replace it as a part of the overall rehabilitation project. In anticipation of that work he contacted the utility office to seek guidance on relocating the meters. The water service line currently in use is a single line with three meters in the basement. If one meter served the building the bill would be sent to the owner by policy. Mr. McKown wants to keep the billing for the tenants, but does not feel he should be responsible for the installation of the additional meters and service lines, as policy now dictates. Mr. McKown was informed he would have to separate the services by adding two more, and installing three meter pits at his cost. The utility recognizes three unit apartments as commercial. Mr. McKown pointed out the discrepancy with the Building Office, citing their definition of commercial property as four or more units. Mr. Melton acknowledged the discrepancy along with Mayor York. Mayor York went on to express his desire to make the definition uniform across all regulations. Mr. Copenhaver warned if the Board deviated from established policy there would be a need to define the criteria for that deviation. He also said the Board could change the policy, but it was important to apply it uniformly. Mayor York suggested the matter be tabled for further investigation. Mr. Copenhaver made the motion to table it, and Mr. Duvall seconded. Motion passed unanimously.

**OLD BUSINESS:** None

**NEW BUSINESS:** Mr. Melton presented to the Board an application for domestic water and sewer for new construction of a residential property at 1005 Crescent Drive. The property is within the corporate limits, and service is available. Mr. Copenhaver made the motion to approve the application. Mr. Melton seconded. Motion passed unanimously.

Mr. Stacy made a motion to approve utility adjustments for the period of October 4 to October 16, 2017 in the amount of -\$8221.66. Mr. Hill seconded. Motion passed unanimously.

**BOARD MEMBERS BUSINESS:** Mr. Duvall informed the Board the location of the existing sewer along Spiceland Road is complete. All structures have been located and the castings raised to the surface. United Consulting has been informed, and they will be collecting the remaining data in the near future.

The meeting was adjourned at 9:51 a.m.

Minutes submitted by Ed Hill

Next meeting: Monday, November 6, 2017 at 9:30 a.m.