

UTILITY IMPACT BOARD MINUTES

October 3, 2016

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety	X	
Dave Copenhaver	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Janice Burns	Utility Office Manager	X	
Fred Duvall	Superintendent Non-Cert. Wastewater	X	

The meeting was called to order by Mr. Barker at 9:33 a.m.

Mr. Barker asked if there were any corrections or additions to minutes from the previous meeting. Ms. Burns made the motion to approve them, with Mr. Phipps seconding. Motion passed unanimously.

CITIZENS APPEARING BEFORE THE BOARD: None

OLD BUSINESS: None

NEW BUSINESS: Ms. Burns made a motion to approve billing adjustments in the amount of -\$1858.21 for the period of September 19-30, 2016. Mr. Phipps seconded. Motion passed unanimously.

BOARD MEMBERS BUSINESS: Ms. Burns told the Board of an account for 1350 Whittier Lane. The owner of record, Debra Wiley, passed away in May of 2015. The account is sewer only, and has accumulated a bill over \$900. A lien has been assessed in the past exceeding \$250, and Mr. Melton said he has an order from City Court to clean up the property. Ms. Burns said she cannot suspend service due to no water service at the property. The Board discussed how they were able to remain on well with water service available. Mr. Copenhaver advised sending a letter to the owners, even though it will likely be returned, stating they had 30 days to connect to the water service, and bring the account up to date. He will start a title search to determine if an estate had been opened up for the property. Mr. Melton will post a "Substandard – Do Not Occupy" sign on the property.

Mr. Hill made a request, on behalf of Ryan Dishman, to install a new storm sewer in the existing ditch adjacent to 1120 McCormack Drive. After the installation the ditch will be filled in an attempt to relieve standing water on his property. Mr. Duvall will visit the site, advise the homeowner, and inspect the construction. Mr. Copenhaver made a motion to approve the installation with it meeting City standards. Mr. Duvall seconded. Motion passed unanimously.

The meeting was adjourned at 9:50.

Minutes submitted by Ed Hill

Next meeting: Monday, October 17, 2016 at 9:30 a.m.