

## UTILITY IMPACT BOARD MINUTES

March 21, 2016

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety	X	
Dave Copenhaver	City attorney	X	
Kenny Melton	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Janice Burns	Utility Office Manager	X	
Fred Duvall	Superintendent Non-Cert. Wastewater	X	

The meeting was called to order by Mr. Barker at 9:30 a.m.

Mr. Barker asked if there were any corrections or additions to the minutes of the former minutes.

Hearing none, he asked for motion to approve them. Mr. Copenhaver made the motion to approve, with Mr. Phipps seconding. Motion passed unanimously.

**CITIZENS APPEARING BEFORE THE BOARD:** Regina Bradford of 2915 Sunnyside Ave. came before the board to discuss a notice of a leak at her residence. She said a door hanger was left after water personnel detected abnormally high water usage indicating a likely leak last February. She said the bill was over \$400.00. She contacted her landlord, and they contacted a plumber. Ms. Bradford stated two plumbers could not find a leak. A third plumber was sent who conducted a more thorough inspection and also stated no leak could be found. This plumber provided a written statement. The March bill has returned to normal usage. Mr. Copenhaver explained the City Utility could not adjust the water due to State regulations, but the wastewater portion could be adjusted. This would result in a \$233.32 reduction in her current charges of \$467.69. Mr. Copenhaver made a motion to grant the wastewater adjustment, with Mr. Duvall seconding. Motion passed unanimously. Ms. Burns told Ms. Bradford she could come to her office and they would set up a payment plan for the remainder of the bill. Wally Neal of 1220 M Avenue came before the board seeking a waiver of a water tap fee. A leak had been discovered between the meter and his house. The meter was on a neighbor's property and the leak not discovered in a timely matter due the location. The Water Department has since relocated his meter in front of his house and connected to the perpendicular main line. Mr. Phipps made a motion waive the tap fee. Mr. Copenhaver seconded. Motion passed unanimously. Mr. Phipps commended Mr. Neal on his prompt and diligent manner of resolving the problem.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Ms. Burns made a motion to approve an adjustment for Mar. 8 - 18, 2016 in the amount of -\$287,616.65. Mr. Copenhaver seconded. Motion passed unanimously. Ms. Burns explained that \$287,359.62 of the adjustment was due to a misread reading in a handheld unit that was entered into the billing system undetected.

**BOARD MEMBERS BUSINESS:** Mr. Phipps informed the Board the Water Department would be filling a meter pit belonging to the Colonial Flats Apartment complex with concrete to prevent further theft of water. There has been no water bill paid since January, and as a result service was terminated. It was discovered water service had been illegally reactivated, and after several attempts to terminate the

service, including locking the valve, removal of meter, and filling with gravel, it was determined filling the pit with concrete would end the ongoing theft. Mr. Copenhagen suggested a police report be filed documenting the theft of service. Mr. Phipps agreed and will follow up with the report.

With a motion by Mr. Copenhagen, and a second by Mr. Melton the meeting was adjourned at 10:05.

Minutes submitted by Ed Hill

Next meeting: April 4, 2016 at 9:30 a.m.