

**ORDINANCE NO. 3740**

**AN ORDINANCE ALLOWING PREAPPROVAL OF CERTAIN CLAIMS**

WHEREAS, I.C. 36-4-8-14 authorizes the legislative body of the City of New Castle to adopt an ordinance allowing money to be disbursed for certain lawful City purposes; and,

WHEREAS, the benefit of this ordinance is the avoidance of late charges and interest fees on late payments by allowing the Clerk-Treasurer to make such authorized payments without waiting for Board of Public Works Meetings.

NOW THEREFORE, BE IT ORDAINED by the Common Council of the City of City of New Castle, Indiana that the City's fiscal officer (Clerk-Treasurer) may make claim payments in advance of Board of Public Works allowance for the following type of expenses:

- (1) Property or services purchased or leased from the United States government, its agencies or its political subdivisions.
- (2) License or permit fees.
- (3) Insurance premiums.
- (4) Utility payments or utility connection charges.
- (5) General grant programs where advance funding is not prohibited and the contracting party posts sufficient security to cover the amount advanced.
- (6) Grants of state funds authorized by statute.
- (7) Maintenance or service agreements.
- (8) Lease or rental agreements.
- (9) Bond or coupon payments.
- (10) Payroll.
- (11) State, federal, or county taxes.
- (12) Expenses that must be paid because of emergency circumstances.
- (13) Expenses described in an ordinance.

IT IS FURTHER ORDAINED that each payment of expenses allowed to be paid under this ordinance must be supported by a fully itemized invoice or bill and certification by the fiscal officer (Clerk-Treasurer).

IT IS FURTHER ORDAINED that the New Castle Board of Public Works shall review all payments made pursuant to this ordinance at its next regular or special meeting following the preapproved payment of the expense.

**REPEALER:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SEVERABILITY:** Any provision herein contained which is found by a court of competent jurisdiction to be unlawful or which by operation shall be inapplicable, shall be deemed omitted but the rest and remainder of this ordinance, to the extent feasible, shall remain in full force and effect.

**EFFECTIVE DATE:** This Ordinance shall become effective immediately upon publication and the erection of the signs referred to hereinabove.

ADOPTED BY THE COMMON COUNCIL OF THE CITY OF NEW CASTLE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2015.

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Greg York, Presiding  
Officer, Common Council, City  
of New Castle, Indiana

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NAY

ATTEST:

Clerk-Treasurer

APPROVED BY ME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2015.

Greg York, Mayor of the City  
Of New Castle, Indiana