

## UTILITY IMPACT BOARD MINUTES

# October 7, 2013

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Don Tichenor	Special Projects Manager	X	
Dave Barker	Director of Public Works	X	
Dave Copenhaver	City Attorney	X	
Harold Frame	Building Commissioner		X
Melvin Watson	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Janice Burns	Manager Utilities Office	X	
Fred Duvall	Superintendent Non-Certified Wastewater	X	

**Facilitator:** Dave Barker

This meeting was called to order by Dave Barker at 9:30 am

**PUBLIC COMMENT:** None.

Dave C. made the motion to approve the previous meeting minutes. Jan seconded. Motion carried.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Jan proposed changing current policy to allow writing off any unpaid bills, less than \$20.00, after sixty days. It was also proposed that a customer credit of \$10.00 or less be written off. The cost of dealing with the debits and credits are more than the utility can recover. Dave said he would check State statute to determine if it was legal and report back to the board.

**ADJUSTMENTS:** Janice asked for a motion to make an adjustment from 9-17-13 to 10-4-13 in the amount of \$1900.17. Melvin made the motion, Seconded by Dave C.. Motion carried.

**SEWER APPLICATION:** No new applications.

Meeting adjourned at 9:40 am

Minutes submitted by: Ed Hill

Next meeting: **Tuesday, October 21, 2013** at 9:30 am