

## UTILITY IMPACT BOARD MINUTES

# May 6, 2013

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor		X
Don Tichenor	Special Projects Manager	X	
Dave Barker	Director of Public Works	X	
Dave Copenhagen	City Attorney	X	
Aaron Davis	Building Commissioner	X	
Melvin Watson	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Janice Burns	Manager Utilities Office	X	
Fred Duvall	Superintendent Non-Certified Wastewater	X	

**Date: Monday, May 6, 2013**

**Facilitator: Dave Barker**

This meeting was called to order by Dave Barker at 9:30 am

**PUBLIC COMMENT:** None.

Dave B. asked if there were any corrections to the previous minutes, hearing none Dave asked for a motion to approve. Dave C. made the motion, Ed seconded. Motion carried.

**OLD BUSINESS:**

**UPDATE ON ESTES AND SOUTH 14<sup>th</sup> STREET RUNOFF:** No Report

**UPDATE ON DO DA'S AND RAIN'S PLUMBING LETTERS:** Rain's Plumbing has made arrangements and made two payments. Do Da's called, and made a payment of \$400, but has not made formal arrangements for repayment. Neither company will be allowed to dump until the bills are paid in full.

**UPDATE ON INCREASING DEPOSIT AMOUNTS FOR SEWER/WATER SERVICE:** Janice gave comparative rates charged of surrounding communities and recommends a \$50 deposit for sewer service. Dave recommended looking at Middletown's policy of conducting a credit check on customers and basing the deposit amount on that score. Janice said she would look at their process and see what it would take to implement it here. Dave C. made a motion to table the deposit increase to give time for investigation of the credit check policy. Ed seconded. Motion carried.

Janice also reported on illegal activation of water service. She explained that service would be turned on for three different reasons; After shut-off for non-payment, After returning from vacations, or to facilitate repairs. Janice stated that 112 instances occurred within the recent past. A rate study is in progress, and any adjustment to the fee could be rolled into the new rate ordinance. Any change in fee will require IURC approval so it was determined the best course of action would be to have all adjustments in one ordinance to present to the IURC.

**H AVENUE & ROOSEVELT AVE.** Fred reported that a pipe had to be replaced when it became filled with flowable fill during a recent repair. Line is repaired and working properly.

**ADJUSTMENTS:** Janice requested approval to make an adjustment from 4-16-13 to 5-6-13 in the amount of \$1333.46. Motion made by Janice, second by Melvin. Motion carried.

**NEW BUSINESS:**

The Water Theft Protocol was presented by Dave. C. for approval. All members were satisfied. Ed made the motion to approve, Melvin seconded. Motion carried.

Aaron presented Walker Oil Ltd's request for water service at 5090 S. C.R. 125 W. (Old Shell station). Water service is available. Melvin made the motion to approve the connection pending signing of the annexation waiver. Dave C. seconded. Motion carried.

Aaron presented Brenda D. Laurie's request for water and sewer service for 2018 Lake Forest Lane in the Castle Pointe subdivision. Both utilities are available. Dave C. made the motion to approve the connection, Ed seconded. Motion carried.

Fred reported severe erosion (sink hole) near the railroad tracks at Indiana Avenue and S. 22<sup>nd</sup> St. It was discussed that it may be the Railroad's responsibility and it was also noted that the Church across the street had made gravel parking along the edge that may contributed to problem. Fred will investigate further.

Meeting adjourned at 9:55 am

Minutes submitted by: Ed Hill

Next meeting will be **Monday, May 20, 2013** at 9:30 am