

## UTILITY IMPACT BOARD MINUTES

### DECEMBER 15, 2025

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety	X	
Joel Harvey	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Mark Stacy	Utility Office Manager	X	
Zed Leath	Asst. Superintendent Wastewater	X	

The meeting was called to order by Director Barker at 9:30 a.m.

Mr. Barker asked if there were any corrections or additions to the minutes from the previous meeting.

Mr. Phipps made the motion to approve them as presented, with Mr. Harvey seconding. Motion passed unanimously.

#### **CITIZENS APPEARING BEFORE THE BOARD:** None

**OLD BUSINESS:** Mr. Leath gave an update for 2323 Broad Street that is wanting to add gas pumps to the parking lot. The board agreed to table the matter until our engineer, Keith Bryant can review the rules and regulations for storm separators.

Mr. Melton noted that the Short Street sewers that have been mentioned in previous meetings are now owned by the same property owner.

**NEW BUSINESS:** Mr. Melton stated that BSM Group for QC Communications has presented a boring permit for Bundy Ave and Parkview Drive. This will be 50 feet of fiber. Mr. Melton made the motion to approve. Second by Mr. Phipps. Motion passed unanimously.

Mr. Stacy stated that customer #265531002 will receive a 10% bill increase beginning in February 2026 until it is fixed. This is on top of the previous amounts approved by the board.

Mr. Stacy noted that customer #316952100 has been billed for sewer while not having sewer. The board agreed to a 1-year pay back in the amount of \$1,161.72. Mr. Stacy made the motion to approve. Second by Mr. Melton. Motion passed unanimously.

Mr. Stacy noted that property owner 609 North 27<sup>th</sup> Street, which was discussed in previous meeting, has requested to have the water portion of the utility bill adjusted. Due to rules and regulations, we are unable to adjust water charges.

Mr. Stacy made a motion to approve utility billing adjustments from December 1, 2025 to December 15, 2025 in the amount of -\$8,715.51. Mr. Leath seconded. Motion passed unanimously.

#### **BOARD MEMBERS BUSINESS:** None

The meeting was adjourned at  
9:50am

Minutes submitted by Kendra  
Blankenship

Next meeting: January 5, 2026