

City of New Castle Board of Aviation Commissioners (BoAC)
October 27, 2025 Murphey Building Conference Room
5:30 p.m.

Meeting start time: _____

1) Roll Call:

Don Cummings _____
Tom Green _____
Paul Janssen _____
Corey Murphy _____
Keith Pritchett _____
John Marlatt, Airport Manager _____
Nikki Abney, CHA Representative _____
Greg York, Mayor, New Castle _____

2) Meeting Minutes from July and August 2025

3) Operations and Agreements **After** BoAC Property Acquisition – 2 members to work with Marlatt's and bring back recommendation to full Board.

4) Airport Manager's Report

5) Invoices and Pay Applications for Approval / Ratification:

- A. Armstrong Parking Marking (Crack Sealing), \$2,750
- B. Henry County Treasurer (Reimb for 2024 Audit of FAA Grants), \$6,082.92
- C. Sky Castle August Mowing: \$1,235.00
- D. Sky Castle Annual Management Fee: \$12,000
- E. Sky Castle September Mowing: \$1,474.00

6) Fund Report / Cash Flow Planning

7) CHA Items

- A. UWL Grant #027-2024, Pay Request No. 2, \$5,526.84 (Local share: \$138.17)
- B. Invoices 92406-06; \$4,035.15 and 99658-03; \$496.13
- C. Report
- D. Other

Meeting Adjourned at _____

July 14, 2025 Meeting Minutes for New Castle Board of Aviation
5:30 p.m. at Murphey Building Conference Room

Members Present: Don Cummings, Tom Green, Paul Janssen, Keith Pritchett and Corey Murphy
Nikki Abney and Mayor Greg York.

April and May 2025 Meeting Minutes were approved on a motion by Green and a 2nd by Cummings. 5-0.

The following invoices were approved and/or ratified on a motion by Janssen and second by Pritchett. 4-0-1 (Murphy abstaining due to the reimbursement invoice to the EDC).

Sky Castle May Mowing: \$1,857

Sky Castle June Mowing: \$1,897.79

Henry County RDC: \$2,000 (video streaming contribution)

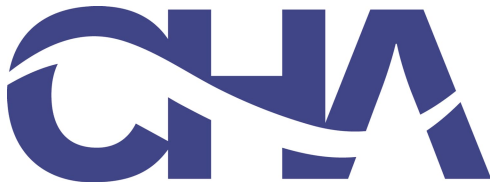
EDC: \$454.91 (reimbursement to EDC for payment to Eastern Engineering for bidding services for Restripe Project.

The Fund Report / Cash Flow Planning document were reviewed.

On a motion by Pritchett and a second by Green all quotes received on the Re-Stripe Project were rejected. 5-0. See attached bid tabulation.

On a motion by Pritchett and a second by Green, the board voted 5-0 to authorize signature on Grant 27-24, Pay Request #1 and to pay Invoice 092406-04 to CHA in the amount of \$7,624.58.

Meeting Adjourned.



Bid Tabulation
Restripe Pavement Markings

Project Owner:

New Castle-Henry County Board of Aviation Commissioners

Project Location:

New Castle-Henry County Airport // Marlatt Field (UWL)
New Castle, Indiana

For Review Purposes Only

						Engineer's OPC		Accurate Striping		HI-LITE		A&A Safety	
Item No.	Spec. No.	Description	Quantity	Unit	Average Bid Price	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
Phase 1 - Restripe Pavement Markings on Runway 10-28 - Standard Pay Items													
1	P-620-5.5	SURFACE PREPARATION	33,960	SFT		\$0.50	\$16,980.00	Not Provided	Not Provided	\$0.15	\$5,094.00	\$0.35	\$11,886.00
2	P-620-5.6a	PAVEMENT MARKING - WHITE (FULL APPLICATION)	28,150	SFT		\$1.00	\$28,150.00	Not Provided	Not Provided	\$1.10	\$30,965.00	\$0.55	\$15,482.50
3	P-620-5.6c	PAVEMENT MARKING - BLACK	5,810	SFT		\$1.00	\$5,810.00	Not Provided	Not Provided	\$1.05	\$6,100.50	\$0.55	\$3,195.50
4	P-620-5.7	REFLECTIVE MEDIA	2,580	LB		\$2.00	\$5,160.00	Not Provided	Not Provided	\$5.00	\$12,900.00	\$3.95	\$10,191.00
Standard Pay Item Subtotal =						-	\$56,100.00	-	\$122,888.00	-	\$55,059.50	-	\$40,755.00
Phase 2 - Restripe Pavement Markings on Apron - Standard Pay Items													
5	P-620-5.5	SURFACE PREPARATION	1,040	SFT		\$0.50	\$520.00	Not Provided	Not Provided	\$0.15	\$156.00	\$5.55	\$5,772.00
6	P-620-5.6b	PAVEMENT MARKING - YELLOW (FULL APPLICATION)	350	SFT		\$1.00	\$350.00	Not Provided	Not Provided	\$1.10	\$385.00	\$7.00	\$2,450.00
7	P-620-5.6c	PAVEMENT MARKING - BLACK	690	SFT		\$1.00	\$690.00	Not Provided	Not Provided	\$1.05	\$724.50	\$7.00	\$4,830.00
8	P-620-5.7	REFLECTIVE MEDIA	40	LB		\$2.00	\$80.00	Not Provided	Not Provided	\$5.00	\$200.00	\$4.35	\$174.00
-	P-620	PAINT REMOVAL [LINE ITEM ADDED BY HI-LITE]	2,075	SFT		\$0.00	\$0.00	-	-	\$3.00	\$6,225.00	-	-
Standard Pay Item Subtotal =						-	\$1,640.00	-	\$6,382.00	-	\$7,690.50	-	\$13,226.00
Phase 3 - Restripe Pavement Markings on Taxiway A - Standard Pay Items													
9	P-620-5.5	SURFACE PREPARATION	13,010	SFT		\$0.50	\$6,505.00	Not Provided	Not Provided	\$0.15	\$1,951.50	\$0.45	\$5,854.50
10	P-620-5.6b	PAVEMENT MARKING - YELLOW (FULL APPLICATION)	4,220	SFT		\$1.00	\$4,220.00	Not Provided	Not Provided	\$1.10	\$4,642.00	\$0.70	\$2,954.00
11	P-620-5.6c	PAVEMENT MARKING - BLACK	8,790	SFT		\$1.00	\$8,790.00	Not Provided	Not Provided	\$1.05	\$9,229.50	\$0.70	\$6,153.00
12	P-620-5.7	REFLECTIVE MEDIA	390	LB		\$2.00	\$780.00	Not Provided	Not Provided	\$5.00	\$1,950.00	\$4.35	\$1,696.50
Standard Pay Item Subtotal =						-	\$20,295.00	-	\$48,085.00	-	\$17,773.00	-	\$16,658.00
Phase 4 - Install Aircraft Tie-Down Anchors - Standard Pay Items													
13	PST-01-4.1	TIE-DOWN ANCHOR	24	EA		\$850.00	\$20,400.00	Not Provided	Not Provided	\$1,200.00	\$28,800.00	\$1,203.60	\$28,886.40
Standard Pay Item Subtotal =						-	\$20,400.00	-	\$0.00	-	\$28,800.00	-	\$28,886.40
Total =							\$98,435.00		\$177,355.00		\$109,323.00		\$99,525.40

Note 1: Accurate Striping's costs add in an additional line item (Mobilization/Demobilization), which is included in each Phase.
Note 2: Accurate Striping will not be bidding for Phase 4.
Note 3: HI-LITE's costs add in an additional line item (Paint Removal), which is included in Phase 2.
ADDITIONAL NOTES ARE INCLUDED WITHIN EACH BID.

Aviation Fund Balance 7/9/25 **\$210,437**

12 month Operation's Expenses

Sky Castle Aviation	\$	30,000	(mowing, snow plow & mgt. fee)
Electric	\$	6,000	
Liability Insurance	\$	7,000	
Misc.	\$	4,000	
Operations Total	\$	47,000	

Capital Projects

Septic	\$	40,000	
Land Acquisition Match	\$	16,870	(FBO, IU Health, Fuel Farm)
Land Acquisition Match	\$	73,725	(T-Hangars, etc.)
Design Taxiway A2 Match	\$	1,692	
Professional Fees	\$	30,000	
Capital Projects Total	\$	162,287	

Funds Remaining \$1,150

December 2025 Anticipated Income \$ 25,000

5/31/26 Balance: \$26,150

August 13, 2025 Meeting Minutes for New Castle Board of Aviation
5:30 p.m. at Murphey Building Conference Room

Members Present: Don Cummings, Tom Green, Paul Janssen and Corey Murphy
Nikki Abney and Mayor Greg York.

Meeting Minutes were deferred.

Crack sealing by Armstrong was discussed and the status of the Septic System.

The following invoices were approved and/or ratified on a motion by Janssen and second by Cummings. 4-0. Sky Castle July Mowing: \$1,989.50

On a motion by Green and a second by Cummings, the board voted 4-0 to authorized payment of CHA Invoice 092406-05 in the amount of \$4,775.40.

Nikki distributed an Engineering Report and also indicated she would have conversations with the FAA about the process to trade in the truck.

Meeting Adjourned at 6:10 p.m.

Fund Detail History

Date : 09/22/2025 02:30:31 PM

Fund 206

FUND_HIST_DETAIL.FRX

From 01/01/2025 Thru 12/31/2025

FUND	ACCT PERIOD	TITLE	BEGIN YR BAL	RECEIPTS YTD	EXPENDED YTD	CURRENT BAL
206	1/2025	AVIATION NON-REVERT	\$209615.63	\$0.00	\$11458.01	\$198157.62
DATE	DOC NUM	CK NUM	VENDOR / RECEIVED FROM	RECEIVED	EXPENDED	BAL
01/07/2025	87240	112884	HENRY COUNTY REMC	\$0.00	\$447.56	\$209168.07
DAILY SUMMARY FOR 01/07/2025				\$0.00	\$447.56	\$209168.07
01/09/2025	87413	112972	AVIATION INDIANA	\$0.00	\$335.00	\$208833.07
DAILY SUMMARY FOR 01/09/2025				\$0.00	\$335.00	\$208833.07
01/14/2025	87448	113010	MCGOWAN INSURANCE GROUP	\$0.00	\$6660.00	\$202173.07
DAILY SUMMARY FOR 01/14/2025				\$0.00	\$6660.00	\$202173.07
01/29/2025	87864	113236	SKY CASTLE AVIATION	\$0.00	\$3531.32	\$198641.75
DAILY SUMMARY FOR 01/29/2025				\$0.00	\$3531.32	\$198641.75
01/30/2025	87908	113255	HENRY COUNTY REMC	\$0.00	\$484.13	\$198157.62
DAILY SUMMARY FOR 01/30/2025				\$0.00	\$484.13	\$198157.62
02/04/2025	88010	113297	CHA	\$0.00	\$6054.96	\$192102.66
DAILY SUMMARY FOR 02/04/2025				\$0.00	\$6054.96	\$192102.66
02/05/2025	88053	113310	DON R. SCHEIDT & CO., INC	\$0.00	\$12000.00	\$180102.66
DAILY SUMMARY FOR 02/05/2025				\$0.00	\$12000.00	\$180102.66
02/10/2025	88081	113330	AMERICAN UNITED APPRAISAL CO.,	\$0.00	\$5250.00	\$174852.66
DAILY SUMMARY FOR 02/10/2025				\$0.00	\$5250.00	\$174852.66
02/26/2025	88466	113536	HENRY COUNTY REMC	\$0.00	\$486.34	\$174366.32
DAILY SUMMARY FOR 02/26/2025				\$0.00	\$486.34	\$174366.32
02/27/2025	88512	113546	CHA	\$0.00	\$6040.13	\$168326.19
02/27/2025	88529	113552	CHA	\$0.00	\$3234.65	\$165091.54
DAILY SUMMARY FOR 02/27/2025				\$0.00	\$9274.78	\$165091.54
03/03/2025	88553	113570	HENRY COUNTY TREASURER	\$0.00	\$2383.15	\$162708.39
DAILY SUMMARY FOR 03/03/2025				\$0.00	\$2383.15	\$162708.39
03/24/2025	128866		SKY CASTLE AVIATION LLC	\$1652.50	\$0.00	\$164360.89
DAILY SUMMARY FOR 03/24/2025				\$1652.50	\$0.00	\$164360.89
03/31/2025	89100	113784	DON R. SCHEIDT & CO., INC	\$0.00	\$12000.00	\$152360.89
DAILY SUMMARY FOR 03/31/2025				\$0.00	\$12000.00	\$152360.89
04/03/2025	89105	113808	SKY CASTLE AVIATION	\$0.00	\$220.00	\$152140.89
04/03/2025	89115	113817	HENRY COUNTY REMC	\$0.00	\$374.44	\$151766.45
DAILY SUMMARY FOR 04/03/2025				\$0.00	\$594.44	\$151766.45
04/04/2025	89233	113846	HENRY COUNTY TREASURER	\$0.00	\$111.79	\$151654.66
DAILY SUMMARY FOR 04/04/2025				\$0.00	\$111.79	\$151654.66
04/11/2025	89344	113962	HENRY COUNTY TREASURER	\$0.00	\$580.50	\$151074.16
DAILY SUMMARY FOR 04/11/2025				\$0.00	\$580.50	\$151074.16
04/29/2025	89708	114111	CHA	\$0.00	\$2386.13	\$148688.03
04/29/2025	89759	114133	REMC-HENRY COUNTY	\$0.00	\$349.45	\$148338.58
DAILY SUMMARY FOR 04/29/2025				\$0.00	\$2735.58	\$148338.58
05/05/2025	129198		JUDITH AND JOHN MARLATT	\$700.00	\$0.00	\$149038.58
05/05/2025	129199		JEFF AND KELLY MARLATT	\$700.00	\$0.00	\$149738.58
DAILY SUMMARY FOR 05/05/2025				\$1400.00	\$0.00	\$149738.58
05/08/2025	89972	114250	SKY CASTLE AVIATION	\$0.00	\$1442.50	\$148296.08
DAILY SUMMARY FOR 05/08/2025				\$0.00	\$1442.50	\$148296.08

Fund Detail History

Date : 09/22/2025 02:30:31 PM

FUND_HIST_DETAIL.FRX

05/28/2025	90317	114420	HENRY COUNTY REMC	\$0.00	\$306.78	\$147989.30
DAILY SUMMARY FOR 05/28/2025				\$0.00	\$306.78	\$147989.30
06/09/2025	90618	114517	CHA	\$0.00	\$2162.31	\$145826.99
06/09/2025	90619	114518	CHA	\$0.00	\$3976.88	\$141850.11
DAILY SUMMARY FOR 06/09/2025				\$0.00	\$6139.19	\$141850.11
06/18/2025	129531		Henry County Treasurer	\$73019.18	\$0.00	\$214869.29
DAILY SUMMARY FOR 06/18/2025				\$73019.18	\$0.00	\$214869.29
06/24/2025	90854	114657	SKY CASTLE AVIATION	\$0.00	\$1857.00	\$213012.29
DAILY SUMMARY FOR 06/24/2025				\$0.00	\$1857.00	\$213012.29
06/30/2025	91018	114712	CENTERPOINT ENERGY	\$0.00	\$0.00	\$213012.29
DAILY SUMMARY FOR 06/30/2025				\$0.00	\$0.00	\$213012.29
07/01/2025	91066	114723	HENRY COUNTY REMC	\$0.00	\$311.76	\$212700.53
DAILY SUMMARY FOR 07/01/2025				\$0.00	\$311.76	\$212700.53
07/09/2025	91169	114804	ECONOMIC DEVELOPMENT	\$0.00	\$454.91	\$212245.62
07/09/2025	91182	114806	SKY CASTLE AVIATION	\$0.00	\$1897.79	\$210347.83
DAILY SUMMARY FOR 07/09/2025				\$0.00	\$2352.70	\$210347.83
07/17/2025	91396	114922	CHA	\$0.00	\$10824.99	\$199522.84
DAILY SUMMARY FOR 07/17/2025				\$0.00	\$10824.99	\$199522.84
07/23/2025	91473	114949	HENRY COUNTY TREASURER	\$0.00	\$215.35	\$199307.49
DAILY SUMMARY FOR 07/23/2025				\$0.00	\$215.35	\$199307.49
07/31/2025	129915		HENRY COUNTY AUDITOR	\$15776.86	\$0.00	\$215084.35
07/31/2025	91639	115027	HENRY COUNTY REMC	\$0.00	\$302.38	\$214781.97
DAILY SUMMARY FOR 07/31/2025				\$15776.86	\$302.38	\$214781.97
08/05/2025	91740	115071	ECONOMIC DEVELOPMENT	\$0.00	\$2000.00	\$212781.97
DAILY SUMMARY FOR 08/05/2025				\$0.00	\$2000.00	\$212781.97
08/14/2025	92026	115229	HENRY COUNTY TREASURER	\$0.00	\$1142.06	\$211639.91
DAILY SUMMARY FOR 08/14/2025				\$0.00	\$1142.06	\$211639.91
08/18/2025	92046	115245	MCGOWAN INSURANCE GROUP	\$0.00	\$5829.18	\$205810.73
DAILY SUMMARY FOR 08/18/2025				\$0.00	\$5829.18	\$205810.73
08/20/2025	92097	115279	CHA	\$0.00	\$4775.40	\$201035.33
08/20/2025	92156	115304	SKY CASTLE AVIATION	\$0.00	\$12000.00	\$189035.33
08/20/2025	92170	115310	SKY CASTLE AVIATION	\$0.00	\$1989.50	\$187045.83
DAILY SUMMARY FOR 08/20/2025				\$0.00	\$18764.90	\$187045.83
08/26/2025	92240	115353	HENRY COUNTY REMC	\$0.00	\$274.13	\$186771.70
DAILY SUMMARY FOR 08/26/2025				\$0.00	\$274.13	\$186771.70
08/28/2025	130126		HENRY COUNTY AUDITOR	\$45000.00	\$0.00	\$231771.70
DAILY SUMMARY FOR 08/28/2025				\$45000.00	\$0.00	\$231771.70
09/10/2025	92535	115474	SKY CASTLE AVIATION	\$0.00	\$1235.00	\$230536.70
DAILY SUMMARY FOR 09/10/2025				\$0.00	\$1235.00	\$230536.70
09/11/2025	92570	115481	BRYCE & JEFF ALIGNMENT	\$0.00	\$314.00	\$230222.70
09/11/2025	92573	115484	GREENS FORK ALIGNMENT & SERVICE,	\$0.00	\$658.16	\$229564.54
DAILY SUMMARY FOR 09/11/2025				\$0.00	\$972.16	\$229564.54
Fund # 206 SubTotal				\$136848.54	\$116899.63	\$229564.54

*** GRAND TOTAL ***

\$136848.54

\$116899.63