

UTILITY IMPACT BOARD MINUTES

OCTOBER 6, 2025

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety	X	
Joel Harvey	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Mark Stacy	Utility Office Manager	X	
Zed Leath	Asst. Superintendent Wastewater		X

The meeting was called to order by Director Barker at 9:30 a.m.

Director Barker asked if there were any corrections or additions to the minutes from the previous meeting. Mr. Phipps made the motion to approve them as presented, with Mr. Melton seconding. Motion passed unanimously.

CITIZENS APPEARING BEFORE THE BOARD: None

OLD BUSINESS: Mr. Melton noted that properties located at Short Street and H. Ave are still on the shared lateral. The board discussed what can be done to have these separated. It was agreed upon to table the matter until Zed can get pricing to run a new sewer main to the lots needing separated. Mr. Melton made the motion. Second by Mr. Stacy. Motion passed unanimously.

NEW BUSINESS: Mr. Melton presented a bore application for QC Communications on behalf of Metronet for 1712 Hunter Ave. The bore will be 40 inches deep. Mr. Melton made a motion to approve. Second by Mr. Phipps. Motion passed unanimously.

Mr. Stacy noted commercial account number 6128700 has had a stopped meter for a while now. Notices have been sent that it needs fixed. The property manager stated they are working on correcting the problem. Mr. Stacy stated they will allow time for the fix to occur.

Mr. Stacy stated that commercial account number 265531002, the meter is unable to read. Notices have been sent to the customer. The board agreed to increase the bill by 10% until fixed. City Attorney, Joel Harvey will also send a letter. Mr. Stacy made a motion to proceed with the board agreements. Second by Mr. Melton. Motion passed unanimously.

Mr. Stacy made a motion to approve utility billing adjustments from September 15, 2025 to October 3, 2025 in the amount of -\$3,676.00. Mr. Melton seconded. Motion passed unanimously.

BOARD MEMBERS BUSINESS: None

The meeting was adjourned at
9:45am

Minutes submitted by Kendra
Blankenship

Next meeting: October 20, 2025