

UTILITY IMPACT BOARD MINUTES

SEPTEMBER 2, 2025

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety	X	
Joel Harvey	City Attorney	X	
Jeff Marcum	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Mark Stacy	Utility Office Manager	X	
Zed Leath	Asst. Superintendent Wastewater	X	

The meeting was called to order by Director Barker at 9:30 a.m.

Director Barker asked if there were any corrections or additions to the minutes from the previous meeting. Mr. Marcum made the motion to approve them as presented, with Mr. Harvey seconding. Motion passed unanimously.

CITIZENS APPEARING BEFORE THE BOARD: None

OLD BUSINESS: None

NEW BUSINESS: Mr. Marcum presented a bore application for Low Voltage for Metronet. The work will be performed from 9-3-25 through 9-30-25 in the 200 block of North 27th Street. The bore will be 3-5 feet deep. Mr. Marcum made a motion to approve. Second by Mr. Leath. Motion passed unanimously.

Mr. Stacy noted that customer #101905006 has requested a second leak adjustment within a (1) year period. This is a standard leak adjustment Mr. Stacy noted. Mr. Stacy made a motion to approve in the amount of \$951.15. Second by Mr. Marcum. Motion passed unanimously.

Mr. Stacy stated that there were mailing issues from where our utility bills are mailed from in Ohio. Section (1) bills were mailed on 8/18/25 and received in New Castle on 8/28/25. As a result, late fees are occurring. Mr. Stacy made a motion to allow 5 extra working days to avoid late fees being applied. The late fees will be placed on 8/12/25. Second by Mr. Marcum. Motion passed unanimously.

Mr. Phipps noted a water main break on Broad Street and 11th Street. The Water Plant is currently working on resolving.

Mr. Stacy made a motion to approve utility billing adjustments from August 18, 2025 to August 30, 2025 in the amount of -\$8,995.70. Mr. Harvey seconded. Motion passed unanimously.

BOARD MEMBERS BUSINESS: None

The meeting was adjourned at
9:40am

Minutes submitted by Kendra
Blankenship

Next meeting: September 15, 2025