

UTILITY IMPACT BOARD MINUTES DECEMBER 1, 2025

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety		X
Joel Harvey	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Mark Stacy	Utility Office Manager	X	
Zed Leath	Asst. Superintendent Wastewater	X	

The meeting was called to order by Kendra Blankenship at 9:30 a.m. Mrs. Blankenship asked if there were any corrections or additions to the minutes from the previous meeting. Mr. Phipps made the motion to approve them as presented, with Mr. Melton seconding. Motion passed unanimously.

CITIZENS APPEARING BEFORE THE BOARD: None

OLD BUSINESS: Mr. Leath noted that B. Ave and 14th Street manhole has been repaired.

Mr. Stacy noted that the Utility Write Off policy is still being worked on and the city attorney is looking into the legalities of everything.

NEW BUSINESS: Mr. Melton stated that M & M Underground LLC has presented a boring permit for the city of New Castle on behalf of AT&T. This will be 4,186 feet and 2,436 inches deep. Mr. Melton made the motion to approve. Second by Mr. Leath. Motion passed unanimously.

Mr. Melton noted that LJ's has been sold and they are looking to add fuel there with a canopy. Sewer connection will need to be added. Mr. Leath stated he will reach out to the city's engineer, Keith Bryant for further guidance. Mr. Melton made a motion to approve subject to Mr. Bryant's approval. Second by Mr. Phipps. Motion passed unanimously.

Mr. Stacy noted that customer #275884001 was an empty residence. Someone illegally turned the water on and was living there until the property owner found out. There is now a utility bill due, as a result. Mr. Stacy made a motion to approve a leak adjustment for \$289.91. Second by Mr. Harvey. Motion passed unanimously.

Mr. Stacy presented a standard leak adjustment for customer #20253001 in the amount of \$5,139.66. Mr. Stacy made the motion to approve. Second by Mr. Melton. Motion passed unanimously.

Mr. Phipps noted that it is water main break season and we have had (3) this past Thanksgiving weekend. The Water Plant workers are currently finishing up this last main break.

Mr. Stacy made a motion to approve utility billing adjustments from November 17, 2025 to November 30, 2025 in the amount of -\$2,578.39. Mr. Harvey seconded. Motion passed unanimously.

BOARD MEMBERS BUSINESS: None

The meeting was adjourned at
9:40am

Minutes submitted by Kendra
Blankenship

Next meeting: December 15, 2025