

UTILITY IMPACT BOARD MINUTES

April 3, 2017

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety	X	
Dave Copenhaver	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Ed Hill	GIS Coordinator	X	
Mark Stacy	Utility Office Manager	X	
Fred Duvall	Superintendent Non-Cert. Wastewater	X	

The meeting was called to order by Mr. Barker at 9:30 a.m.

Mr. Barker asked if there were any corrections or additions to the minutes from the previous meeting.

Mr. Copenhaver made the motion to approve them as presented, with Mr. Duvall seconding. Motion passed unanimously.

CITIZENS APPEARING BEFORE THE BOARD: None

OLD BUSINESS: None

NEW BUSINESS: Mr. Melton presented two application for Water Service connection. The first for Raintree Habitat for Humanity at 2302 I Avenue, and the second at 302 S. 12th Street. 302 S. 12th Street was purchased by Mr. Promila Mehta, and unbeknownst to him, the parcel had been split, dividing the apartment complex. The water service had served both buildings, with the account address for 300 S. 12th. Mr. Mehta was told he would have to apply for a new service connection, including a back-flow device for the building he purchased. He agreed, and filed the application, and will make the necessary connection to 302 S. 12th St. Mr. Copenhaver made the motion to approve both applications. Mr. Melton seconded. Motion passed unanimously.

Mr. Stacy made a motion to approve a billing adjustment from March 22 to March 31 in the amount of -\$3401.53. Mr. Phipps seconded. Motion passed unanimously.

BOARD MEMBERS BUSINESS: Mr. Phipps told the Board that along with Mr. Stacy, they will be reviewing the Policy and Procedures manual. The manual has not been reviewed for several years, and needs to be addressed.

Mr. Phipps asked for the Board's direction in terminating water service after a demolition. During the City's Blight Elimination Program, the water utility has terminated services at the main, after the demolition. The utility has created an invoice of the work and submitted it to Mr. Hill as a record of "in-kind" work for the grant. Mr. Phipps' concern was demolitions occurring outside the grant. In the past the contractor was responsible to terminate the water and sewer services at the main, but that practice has not been enforced for some time. Mr. Duvall expressed concern of terminating sewer service at the main, citing road repairs that continue long past the work. He felt the City was better served by terminating at the property line. Mr. Phipps stated that 80% of the services they have terminated were leaking, and since they are before the meter sets, were undetected, resulting in water loss to the utility. Mr. Phipps asked that if the requirement to disconnect service at the main was discontinued, then a

mechanism for reimbursement of the work be developed to recoup costs. Mayor York said the issue warranted more discussion, and asked that the Board revisit it before making a decision.

The meeting was adjourned at 10:00 a.m.

Minutes submitted by Ed Hill

Next meeting: Monday, April 17, 2017 at 9:30 a.m.