

UTILITY IMPACT BOARD MINUTES

February 6, 2017

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works & Safety	X	
Dave Copenhagen	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Mark Stacy	Utility Office Manager	X	
Fred Duvall	Superintendent Non-Cert. Wastewater		X

The meeting was called to order by Mr. Barker at 9:30 a.m.

Mr. Barker asked if there were any corrections or additions to the minutes from the previous meeting.

Mr. Phipps made the motion to approve them as presented, with Mr. Melton seconding. Motion passed unanimously.

CITIZENS APPEARING BEFORE THE BOARD: None

OLD BUSINESS: None

NEW BUSINESS: Mr. Stacy, concerning 1605/1609 S. Main Street, informed the board of an issue involving an estate. Brittany Dicken had been named executor of the Binford estate last year. The utility account remained open, with bills paid from the estate. When the estate funds were exhausted Ms. Dicken was advised to stop paying the bills from the estate. The water account was eventually closed out, but had accumulated \$211.24 in arrears. The property has been transferred and current tenants are current on all bills, and the estate has been closed. Ms. Dicken continues to receive a bill for the amount in arrears. Mr. Stacy, and Ms. York asked the board to write off the bill due to the death of the owners. Mr. Copenhagen said he will review the issue and report back to Mr. Stacy.

Mr. Stacy reported that the utility office was reviewing finalized account to insure proper procedures were followed to impede service on those accounts. As the review process is continuing, an account has been brought to the Board's attention. In August 2016, service at 1207 S. 17th Street was finalized, but the meter was not locked out. The meter had been read every month, with no usage, until December 2016 when 14 units was recorded. In January, it was discovered 359 units had passed through the meter, apparently from a split water line inside the house. It was speculated the house had been occupied by squatters, and after illegally turning the water on, the cold weather froze and burst a line, resulting in the heavy usage. Mr. Copenhagen made a motion to write off the bill due to the failure of the Utility to properly impede the meter. Mr. Phipps seconded. Motion passed unanimously.

Mr. Stacy asked for a motion to make an adjustment in the amount of -1,239,138.83. An erroneous entry was the reason for the adjustment. It has been corrected. Mr. Copenhagen made the motion with Mr. Melton seconding. Motion passed unanimously.

BOARD MEMBERS BUSINESS: None.

The meeting was adjourned at 9:50 a.m.

Minutes submitted by Ed Hill

Next meeting: Tuesday, February 21, 2017 at 9:30 a.m.