

**UTILITY IMPACT BOARD MINUTES**  
**November 16, 2015**

<b>NAME</b>	<b>AREA REPRESENTED</b>	<b>PRESENT</b>	<b>ABSENT</b>
Greg York	New Castle Mayor		X
Dave Barker	Director of Public Works & Safety	X	
Dave Copenhaver	City attorney	X	
Kenny Melton	Building Commissioner	X	
Greg Phipps	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Janice Burns	Utility Office Manager	X	
Fred Duvall	Superintendent Non-Cert. Wastewater	X	

The meeting was called to order by Mr. Barker at 9:32 a.m.

**CITIZENS APPEARING BEFORE THE BOARD:** Bill Fuller came before the Board to seek adjustment on his water bill for a property located at 3201 Brown Street. Last winter the building experienced a failure in the heating system that in turn caused the toilets to freeze and burst. The water leaked for some time and a bill in excess of \$1000.00 was incurred. The property does not have sewer service. It was explained to Mr. Fuller the prohibition of adjusting bills for water. It is permissible to adjust the sewer portion, but not water. Mr. Copenhaver explained the policy, and acknowledged an exception in very rare occasions. He felt this case would not fit that exception. Mr. Fuller accepts he will have to pay the bill, but just wanted to make sure there was no exception. Mr. Copenhaver made a motion to take the matter under advisement, and told Mr. Fuller he would be contacted as to the decision. Mr. Duvall seconded. Motion passed unanimously.

Mr. Copenhaver read a proposed policy statement concerning the adjustment of water bills in the event a meter is moved from inside a building to the curb valve by the City. If in moving that meter a leak is discovered, that is undetectable due to flowing directly into a sewer line, and that leak is repaired immediately by the property owner, the water bill can be adjusted to compensate for the leaked water. Mr. Copenhaver pointed out that the exception is narrow in scope, and is designed to be rare in its use. Ms. Burns made a motion to accept the policy, with Mr. Melton seconding. Motion passed unanimously.

**NEW BUSINESS:** Ms. Burns made a motion to approved a utility billing adjustment for 11-4 to 11-16, 2015 in the amount of \$(6139.33). Mr. Hill seconded. Motion passed unanimously.

**BOARD MEMBERS BUSINESS:** None

Meeting was adjourned at 9:43

Minutes submitted by Ed Hill

Next meeting: December 7, 2015 at 9:30 a.m.