

## UTILITY IMPACT BOARD MINUTES

# February 17, 2015

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works	X	
Dave Copenhaver	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Melvin Watson	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Janice Burns	Manager Utilities Office	X	
Fred Duvall	Superintendent Non-Certified Wastewater	X	

This meeting was called to order by Dave Barker at 9:32 a.m.

**PREVIOUS MINUTES:** Dave B. asked if there were any corrections or additions to the previous minutes. Dave C. made the motion to approve the minutes as submitted, Ed seconded. Motion passed unanimously.

**PUBLIC COMMENT:** Mr. Morris, of 504 Parkview Drive, appeared to speak of a potential sewer problem in front of his house. In the past, sewage has backed up in his lateral during heavy rains. He has installed a check valve and added a measuring device to the line. In 2014 he observed a rise of 6' 9" from the device. He asked the sewer department to investigate and repair any problem. Fred told him he has investigated before, but would take another look as weather permitted. Fred gave Mr. Morris his contact information, and Mr. Morris left his.

**OLD BUSINESS:** Dave B. presented an agreement with C&W Rentals, 900 New York Avenue, on a sewer lateral installation. During the construction of the CSO project, the lateral for the business was severed. The Utility agreed to repair it. After accepting the repair, the owner of the business decided the design of the repair was not suitable, and proposed an alternative design. The new design exceeded the cost of the previous design. The presented agreement agrees to pay the original price of the repair and allows C&W Rentals to perform the work, subject to Utility specifications. Dave C. made a motion to approve the agreement. Fred seconded. Motion passed unanimously.

Janice reported to the board she has instructed her staff to refer anyone seeking a second bill adjustment in a one year period to appear before the board for approval. Dave C. said he would have ready for the next meeting, a document formalizing the criteria needed for subsequent approvals. His hope is to have a protocol in place to avoid appearances of inconsistent enforcement of the policy.

**NEW BUSINESS:** None

**UTILITY OFFICE ADJUSTMENT.** Janice asked for a motion to make an adjustment for the period February 3, 2015 to February 13, 2015 in the amount of (\$4760.88). Melvin made the motion, Dave C. seconded. Motion passed unanimously

**BOARD MEMBERS BUSINESS:**

- Melvin reported to the board there are 6 or 7 businesses that have not complied with back flow device inspections. He will be sending final notices soon, but failure to comply will force the Water Utility to suspend service until compliance is met.
- Fred informed the board of his monitoring of the line on M Avenue to ensure no backups until the line can be extended. The weather is hindering starting the job.

Meeting adjourned at 9:49 am

Minutes submitted by: Ed Hill

Next meeting will be Monday, March 2, 2015 at 9:30 a.m.