

## UTILITY IMPACT BOARD MINUTES

# February 2, 2015

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works	X	
Dave Copenhaver	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Melvin Watson	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Janice Burns	Manager Utilities Office	X	
Steve Swoveland	Superintendent Wastewater	X	

This meeting was called to order by Dave Barker at 9:30 a.m.

**PREVIOUS MINUTES:** Dave B. asked if there were any corrections or additions to the previous minutes. Dave C. made the motion to approve the minutes as submitted, Janice seconded. Motion passed unanimously.

**PUBLIC COMMENT:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**UTILITY OFFICE ADJUSTMENT.** Janice asked for a motion to make an adjustment for the period January 21, 2015 to January 30, 2015 in the amount of (\$1319.05). Melvin made the motion, Ed seconded. Motion passed unanimously

### **BOARD MEMBERS BUSINESS:**

- The board discussed the policy of granting one leak adjustment in a twelve month period. Dave C. was concerned about the fairness of two unrelated leaks occurring within the twelve month period putting an undue burden on the account holder. Janice explained that the policy bars her from granting more than one adjustment in a year, but she advises them to come before the board if a second adjustment is requested. Past practices have overwhelmingly denied the second adjustment. The Mayor and Dave C. would like the board to take a second adjustment request on a case by case basis and give consideration for the adjustment if warranted. It was suggested the criteria for adjustment answer the following questions: Is the second leak a

separate and distinct occurrence from the first leak? Was the second leak avoidable? Was the repair accomplished in a timely manner?

- Melvin asked if there were any legal barriers to performing audits of commercial entities for compliance with water/sewer regulations. Dave C. said the City had a right to make those audits. There is suspicion of fire suppression lines being used for domestic water. Fire suppression is based on the size of the line, and is not metered. Steve suggested the water department accompany the pre-treatment inspections as a way to inspect for illegal taps. The inspections are unannounced. It was also suggested by Melvin to use a third party to measure flow from the outside using specialized equipment. Melvin was given the go-ahead to pursue these audits.
- Janice informed the board of the possibility of a local businessman complaining about lack of a "leak adjustment" for an account unread, and estimated for the last 38 months. Janice refused the adjustment and told the gentleman the high bill was due to underestimating the readings, and this bill settles the difference.

Meeting adjourned at 10:00 am

Minutes submitted by: Ed Hill

Next meeting will be Monday, February 16, 2015 at 9:30 a.m.