

## UTILITY IMPACT BOARD MINUTES

# July 21, 2014

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works	X	
Dave Copenhaver	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Melvin Watson	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Janice Burns	Manager Utilities Office	X	
Fred Duvall	Superintendent Non-Certified Wastewater		X

This meeting was called to order by Dave Barker at 9:34 a.m.

**PREVIOUS MINUTES:** Dave B. asked if there were any corrections or additions to the previous minutes. Ed made the motion to approve the minutes as submitted, Janice seconded. Motion carried.

**PUBLIC COMMENT:** None

**OLD BUSINESS:** 427 N. 27<sup>th</sup> Street. Habitat for Humanity had requested an investigation into an excessive water bill at this address. Sewer portion of the bill has been written off, Habitat for Humanity will be responsible for the remaining bill. Janice will write a letter to inform the organization of the board's decision.

### **NEW BUSINESS:**

Janice informed the board of a past due account for a customer that has subsequently passed away. The property was transferred to the daughter of the deceased. The account was sent to Atlas for collection prior to the customer's death, and no action had been taken. The amount in arrears is \$369.88, or \$517.83 with Atlas fees attached. Dave C. asked if the account could be returned from Atlas without accruing fees, Janice responded yes. Dave C. advised not restoring water service until the bill was paid (\$369.88), but if the daughter refused to tell her the city is willing to open an estate in order to make a claim for the unpaid bill. Dave C. asked that he be informed of the daughter's decision.

Janice informed the board of the account for the old Christian Book Store on S. 18<sup>th</sup> Street. The building has been demolished, the owner of record is deceased, and the storm water fees have been unpaid for years. Liens have been placed on the property for the last four years. Janice asked if the utility should

continue to place the liens, or write the bills off. Dave C. advised continuing to place the liens. The city could take action in an expected future tax sale.

**Utility Office Adjustment.** Janice made a motion seeking approval to make an adjustment in the amount of (\$36.00). Melvin seconded. Motion carried.

**BOARD MEMBERS BUSINESS:** None

Dave C. made a motion to adjourn, Melvin seconded. Meeting adjourned at 9:53 am

Minutes submitted by: Ed Hill

Next meeting will be Monday, August 4, 2014 at 9:30 a.m.