

UTILITY IMPACT BOARD MINUTES

May 19, 2014

NAME	AREA REPRESENTED	PRESENT	ABSENT
Greg York	New Castle Mayor	X	
Dave Barker	Director of Public Works	X	
Dave Copenhaver	City Attorney	X	
Kenny Melton	Building Commissioner	X	
Melvin Watson	Superintendent Waterworks	X	
Ed Hill	GIS/MS4 Coordinator	X	
Janice Burns	Manager Utilities Office	X	
Fred Duvall	Superintendent Non-Certified Wastewater		X

This meeting was called to order by Dave Barker at 9:30 am.

PREVIOUS MINUTES: Dave B. asked if there were any corrections or additions to the previous minutes. Dave C. made the motion to approve the minutes as submitted, Janice seconded. Motion carried.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: Janice requested approval to make an adjustment in the utility office in the amount of (\$5498.08). Dave C. made the motion to approve, Melvin seconded, motion carried.

BOARD MEMBERS BUSINESS: Melvin brought to the board's attention an incident that occurred in the Utility Office last April 12th or 13th. Scott Lowhorn insists he put \$51 in cash in the drop-box to the office. The clerks were unable to find the envelope with the cash. It was noted that a sign, and notices on the bill prohibit cash in the drop box. Mr. Lowhorn is aware of the notice, but says he has done it numerous times in the past. His account is always in arrears, but is paid consistently. Trash is "saved" in the office for a few days to prevent accidental disposal, and no evidence of the cash, or the envelope was found. Dave C. recommended Janice speak with the Auditors to see if there may be a better way to handle this situation. Mr. Lowhorn is seeking credit for the deposit. It was determined a president would be established with a high potential for abuse. Dave made a motion, absent any evidence to the contrary, to tell Mr. Lowhorn his account will not be terminated, but the \$51 would not be credited. Melvin seconded, motion carried.

Mayor York said he had been contacted by Kevin Umbarger in regards to a leak in his water service at apartments on S. 14th Street. He is requesting a leak credit. Janice said he has previously received a leak

credit, and she is limited to granting one credit per year. Mayor York said he would contact him. No further action was taken.

Meeting adjourned at 9:49 am

Minutes submitted by: Ed Hill

Next meeting will be Monday, June 2, 2014 at 9:30 am